



December 2, 2021 **Job Posting**

Grade H	Public Safety Clinician		Job Description
Direct Report	Coalition Director	Salary	Expected Hiring Range \$66,378.00-\$76,264.50 annually
Department	Police	FLSA	Exempt
Division	Reading Coalition for Prevention & Support	Bargaining Unit	Non - Union
Hours/Benefits	37.5 Weekly/Benefits Eligible	Location	Police Station

Summary

Under the supervision of the Director of the Reading Coalition for Prevention & Support, assists in the implementation of the Coalition's goals, objectives, and activities. The licensed Clinician provides clinical support to the community, Reading Police Department, the Reading Coalition, Reading Fire Department, Reading Public Health Department, and various Town departments in the areas of substance use disorders and mental health. The Clinician will be available to provide requested assistance, follow-up on cases, and cultivate partnerships with collaborative agencies to best serve community members. This position is charged with assisting individuals in accessing resources for treatment, peer support and self-help. The Clinician will work out of the Reading Police Department in concert with coalition personnel.

Essential Functions

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Conduct post-vention follow-up for Reading Police/Coalition Crisis Intervention Team (CIT) cases.
2. Cultivate a strong working relationship with Department personnel including Roll Call and weekly case updates.
3. Offer support for police officers and firefighters on managing mental health situations and crises ie. depression, anxiety, ideations or attempts of suicide, substance use disorders, grief related presentations and trauma responses.
4. Provide assessment and intake of referred individuals and families to generate potential referral options as well as on-going community-based support and consultation.
5. Provide case management to include evaluating needs, service planning, and monitoring progress.
6. Facilitate access to family/caregiver support and education groups related to substance misuse & mental health.
7. Provide referral services for children/teens when a member of their family has been involved in a substance use or mental health crisis and coordinate with School Resource Officers and school partners.
8. Conduct home visits and respond to incidents at the request of police or fire and in adherence with police protocol on a case by case basis.
9. Debriefing/psychological first aid support provided to first responders following traumatic incidents, as requested by department.
10. Maintain data collection in the Coalition's Apricot Tracking System (HIPAA compliant) related to position including (but not limited to) amount of referrals, responses, outcomes, and ongoing case management.
11. Serve on the Coalition Advisory Board, Crisis Intervention Team (CIT) Steering Committee and the Town's Mental Health Committee to report progress and provide input.
12. Network with town colleagues and key stakeholders to increase access to treatment options and resources.
13. Assist with the development of department response procedures involving mental health and substance use.
14. Report to the Coalition Director for daily activities. The Clinician shall utilize the active OIC (Officer in Charge), Detective Lieutenant, or Community Services Officer (whichever is available) in response to calls for service

response, support, or consultation as needed.

15. Work with Public Health Department as requested to support public health efforts of prevention and education regarding mental health and substance abuse issues.

Work Hours

This is a full time position with typical 37.5 hours per week, 8:30am-4:30pm Monday through Friday, with some flexibility in hours to accommodate afterschool, evening, and weekend programming needs.

Minimum Qualifications

1. Bachelor's Degree in public health, social work, education, human services or related field; Master's Degree in Social Work or Counseling preferred.
2. Minimum of 5 years clinical practice preferred, experience with Mental Health and Substance Use Disorders Preferred; or an equivalent combination of education and experience.
3. Currently Licensed Mental Health Counselor (LMHC) or Licensed Independent Social Worker (LICSW) in Massachusetts.
4. CADC (Certified Alcohol/Drug Counselor), CADC-II (Certified Alcohol/Drug Counselor – Advanced Level), CCS (Certified Clinical Supervisor), or CCJP (Certified Criminal Justice Addictions Professional) strongly preferred.

Special Requirements

1. Must possess and maintain a valid State driver's license or have the ability to obtain one prior to employment.

Applicant should be able to meet the requirements of the position as outlined in the attached position description for Public Safety Clinician. Applicant should state education, training and experience which they feel has provided them with the required knowledge, skills and abilities to perform the duties of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Applications will be accepted in the Human Resources Office, 16 Lowell Street, Reading, MA 01867 and online at www.readingma.gov until filled.

A full job description is available upon request

Sean D. Donahue

Human Resources Director

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